



## Information about the subject

**Degree:** Bachelor of Science Degree in Nursing

**Faculty:** Faculty of Medicine and Health Sciences

**Code:** 1210306 **Name:** Legislation and Management of Nursing Services

**Credits:** 4,50 **ECTS Year:** 3 **Semester:** 2

**Module:** Nursing sciences

**Subject Matter:** Legislation and management **Type:** Compulsory

**Department:** Biostatistics, Epidemiology, and Public Health

**Type of learning:** Classroom-based learning

**Languages in which it is taught:** Spanish

### Lecturer/-s:

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## Module organization

### Nursing sciences

Subject Matter	ECTS	Subject	ECTS	Year/semester
Nursing bases	12,00	Fundamentals of Nursing	6,00	1/1
		Nursing Methodology	6,00	1/2
Community nursing	10,50	Community Health Nursing I	6,00	1/2
		Community Health Nursing II	4,50	3/2
Nursing at different stages of the life cycle	16,50	Nursing Care in Childhood and Adolescence	6,00	2/2
		Nursing Care of the Elderly	6,00	2/2
		Nursing Care of Women	4,50	3/1
Clinical nursing	12,00	Nursing Care of the Adult I	6,00	2/2
		Nursing Care of the Adult II	6,00	3/1
Mental health nursing	6,00	Nursing Care in Mental Health	6,00	4/1
Legislation and management	4,50	Legislation and Management of Nursing Services	4,50	3/2
Palliative care	4,50	Chronic and Terminal Patient Care	4,50	3/1



## Recommended knowledge

None established.



## Learning outcomes

At the end of the course, the student must be able to prove that he/she has acquired the following learning outcomes:

- R1 That the student is capable, in the field of nursing, of providing technical and professional health care appropriate to the health needs of the people they serve, in accordance with the state of development of scientific knowledge at any given time and with the levels of quality and safety established in the applicable legal and deontological standards.
- R2 The student must be able to base nursing interventions on scientific evidence and available resources.
- R3 That the student is capable of understanding people without prejudice, considering their physical, psychological and social aspects, as autonomous and independent individuals, ensuring respect for their opinions, beliefs and values, guaranteeing the right to privacy, through confidentiality and professional secrecy.
- R4 That the student is able to promote and respect the right to participation, information, autonomy and informed consent in the decision making of the people assisted, according to the way they live their health-disease process.
- R5 That the student is capable of protecting the health and well-being of the people, family or groups served, guaranteeing their safety.
- R6 The student knows the principles of health and social care financing and how to use available resources appropriately.
- R7 The student must be able to establish evaluation mechanisms, considering scientific-technical and quality aspects.
- R8 That the student knows the health information systems.
- R9 That the student is capable of carrying out nursing care based on comprehensive health care, which implies multi-professional cooperation, integration of processes and continuity of care.
- R10 The student is capable of having a cooperative attitude with the different members of the team.
- R11 That the student knows the Spanish Health System.
- R12 The student must be able to identify the characteristics of the managerial function of the nursing services and care management.



- R13 That the student knows and is able to apply the techniques of group management.
- R14 The student must know the applicable legislation and the code of ethics and deontology of the Spanish nursing, inspired by the European code of ethics and deontology of nursing.
- R15 That the student is capable of providing nursing care based on comprehensive health care, which involves multi-professional cooperation, integration of processes and continuity of care.
- R16 That the student is capable of applying the nursing process to provide and guarantee the well-being, quality and safety of the people assisted.
- R17 That the student knows and applies the principles that support integral nursing care.
- R18 The student will be able to identify care needs arising from health problems.
- R19 That the student is capable of having a cooperative attitude with the different members of the team.
- R20 That the student is capable of providing care, guaranteeing the right to dignity, privacy, intimacy, confidentiality and decision-making capacity of the patient and family.
- R21 The student is capable of individualizing care based on age, gender, cultural differences, ethnicity, beliefs and values.



## Competencies

Depending on the learning outcomes, the competencies to which the subject contributes are (please score from 1 to 4, being 4 the highest score):

BASIC		Weighting			
		1	2	3	4
CB1	Students have demonstrated possession and understanding of knowledge in an area of study that is at the core of general secondary education, and is often at a level that, while supported by advanced textbooks, also includes some aspects that involve knowledge from the cutting edge of their field of study.	X			
CB2	Students are able to apply their knowledge to their work or vocation in a professional way and possess the skills usually demonstrated by developing and defending arguments and solving problems within their area of study.			X	
CB3	Students have the ability to gather and interpret relevant data (usually within their area of study) to make judgments that include reflection on relevant social, scientific or ethical issues.			X	
CB4	That students can convey information, ideas, problems and solutions to both specialized and non-specialized audiences.			X	
CB5	Students have developed those learning skills necessary to undertake further study with a high degree of autonomy.			X	
GENERAL		Weighting			
		1	2	3	4
CG0	Good Public Speaking.			X	
SPECIFIC		Weighting			
		1	2	3	4
3c	To apply the process of nursing to guarantee wellbeing and safety for the patient.				X



4c	Knowing and applying the principles that support comprehensive nursing care.			X
5c	To direct, evaluate, and give the integral care for nursing to the individual family and community.	X		
8c	To promote a participation of persons, family, and groups in their own process of health and disease.	X		
13c	To educate, facilitate, and support the health and wellbeing of members of the community whose lives are affected by problems of health, risk, suffering, disease, dependence, and death.	X		
15c	To identify care needs derived from health problems.			X
17c	. To perform the techniques and procedures of health care at the nursing level, establishing a therapeutic relationship with patients and their families.	X		
18c	To select interventions leading to treating or preventing the problems derived from the deviations of health.			X
19c	To have a cooperative attitude towards the different members of the team.			X
33c	To know the Spanish Health System.			X
34c	To identify the characteristics of the leading functions of nursing services and care management.			X
35c	To know and be able to apply the methods of leadership to groups.			X
36c	To know the pertinent legislation, the ethics and deontological code for Spanish nursing, which is inspired by the European ethics code and the deontology of nursing.			X
37c	To provide care, guaranteeing the right to dignity, privacy, intimacy, confidentiality and the patient's and family's capacity to make decisions.			X
38c	To identify the care taking into account the age, gender, cultural differences, ethnic groups, beliefs and values of each patient.	X		
40c	To know palliative care, pain control, and to be able to give care to alleviate the situation of advanced and terminal patients.	X		



TRANSVERSAL		Weighting			
		1	2	3	4
1	To be able, within the framework of nursing, to give technical and professional care to carers, of the correct needs of these persons in agreement with development of the scientific knowledge in each moment and with the levels of quality and safety that are established by the legal and the deontological norms which are applicable.				X
2	To plan and give nursing care directed towards persons, families or groups with the aim of improving health, evaluating its impact through guidelines of clinical practice which are described in the process by which a health problem is diagnosed, treated or taken care of.			X	
4	To understand the interactive behaviour of the person regarding gender, group or community within a social and multicultural context.		X		
5	To design caring systems directed towards persons, families or groups, evaluating the impact of such systems and establishing the appropriate modifications.			X	
6	To base interventions in nursing on scientific evidence and on the available means.				X
7	To understand people without prejudices, taking into account their physical, psychological, and social aspects, as independent and autonomous individuals, ensuring respect for their opinions, beliefs or values, always guaranteeing their right to privacy through professional confidentiality and secrecy.				X
8	To promote and respect the right to participate in decision taking for the patients in agreement with the way in which they live their process of health – disease				X
9	To promote healthy life spans, to promote taking care of each person by themselves and support the maintenance of preventive and therapeutic measures.		X		
10	To protect the health and well-being of persons, family or groups, guaranteeing their health and safety.				X
11	To establish efficient communication with patients, family, social groups, and companions to promote education for health.		X		
13	To know the principles of the financing of health and to use correctly the means that are available.				X



14	To establish means of evaluation regarding scientific and technical aspects and those of the quality required.				X
16	To understand the systems of information related to health.				X
17	To promote nursing care based on the attention to health involving multiprofessional cooperation, integration in the process and continuity in the care of patients				X
18	To understand the strategies for taking steps to make patients comfortable and to take care of their symptoms, and to realise that these are directed towards patients and their families and that palliative care must be applied in order to relieve the situation of patients who may be in an advanced, or even terminal, stage.	X			



## Assessment system for the acquisition of competencies and grading system

Assessed learning outcomes	Granted percentage	Assessment method
R2, R5, R6, R7, R8, R9, R11, R12, R13, R14, R17, R18	60,00%	Theoretical written exams
R1, R2, R3, R4, R5, R6, R7, R8, R9, R10, R13, R15, R16, R17, R18, R19, R20, R21	40,00%	Practical tests and works
	0,00%	Attendance and active participation

### Observations

#### Evaluation criteria:

In order to take the theoretical written test it is necessary to have delivered on time and passed, the practical tests and assignments.

**Theoretical evaluation:** 60% of the grade will correspond to the objective written test. This test will consist of: A questionnaire with 50 multiple-choice questions related to the topics covered in class, each with 4 alternative answers of which only one is correct. It represents up to 60% of the final grade of the course. Every 3 wrong answers will subtract one good answer (at the rate of -33% of the value of a question for each wrong answer). Unanswered multiple-choice questions will neither add nor subtract. **Autonomous activities and directed works:** Correspond up to 20% of the grade and is obtained through written work and activities (individual or group; at least two activities in total) on the topics covered that must be delivered through the virtual campus of the web within the deadlines set by each teacher on the teaching platform. A second call will be enabled, in the deadlines and dates indicated by each teacher, this call will only be accessible to those students who having delivered their work in the time established in the first call, have not passed this evaluation tool (ie, have not reached a minimum of 1.0 out of 2.0 points out of 10 possible points for the total grade of the course).

**Practical activities:** Corresponds to up to 20% of the grade and is obtained through compulsory attendance and active participation in the practical activities that are stipulated. The memory of the activities carried out in the practical classes will be delivered through the virtual campus of the web within the deadlines set by each teacher on the teaching platform. There is no second call for the practical activities. The grade of this section is added to the grade of the "theoretical evaluation" only if it is passed. The grade for the practical activities is kept for the second call of the theoretical evaluation if it has not been passed in the first call. In order to pass the course, it will be necessary



to have obtained 50% of the score of all the evaluation instruments (theoretical written tests, practical tests and assignments...). The grade of the evaluation instrument that has already been passed will be kept for the 2nd call.

**SINGLE ASSESSMENT** :In this subject, the possibility of a single assessment is not contemplated, as it requires the mandatory completion of practical activities with active participation of the students.

**Considerations about the grades:**The correctness of the use of language will be assessed. Spelling mistakes, grammatical inconsistencies and "sms" language that appear in papers or other evaluation instruments will result in the loss of 10% of the grade given to the exercise. Students who have passed the theoretical test, but have not passed any of the remaining evaluation tools, will be given a maximum grade of 4.0 (out of 10). The grade that will be recorded in the minutes of the failed students will be the grade of the exam out of 10. The student will have the opportunity to know the grades of all the evaluation tools included in the teaching guide before the written test. Those students who enjoy a mobility/scholarship program such as Erasmus, Mundus, etc. will have as an indispensable condition to take the exam like the rest of their classmates. The proposed works must be carried out individually, in the case of being considered as group work. It is obligatory to communicate to the teacher their situation and destination in advance or within the first two weeks of the beginning of the academic year.

When a student who has been granted an ERASMUS/MUNDUS/SICUE mobility, plans to carry out his/her mobility in the second term and has to take a second exam in any of the subjects taken, it will be the course coordinator who will set the dates in coordination with the subject responsible and the international coordinator. In these cases, the second call will take place once the mobility period is over and the students will know the dates before leaving for the destination country.

Development of the course in second and successive enrollments: the evaluation criteria are the same as for first registration students.

## **CONSIDERATIONS ON THE USE OF AI IN WORK AND ACTIVITIES**

### **1- Limits on the Use of AI**

- Submitting work generated entirely or mainly by AI without proper mention or citation of such assistance is prohibited. This act will be considered similar to plagiarism, the use of illicit means, or impersonation, and will be sanctioned in accordance with current academic disciplinary regulations. The completion of assignments or texts of any kind that constitute evaluable material is the sole responsibility of the author(s) and must not have been generated by third parties or AI tools.

- Using AI to record, transcribe, or summarize information from classes, seminars, workshops, or any other academic activity without prior authorization is prohibited

### **2-Mandatory Transparency**

- Any significant AI contribution to academic work, publications, or administrative procedures must be declared, specifying the tool and its scope.



- In the case of student academic work, all work produced with AI support must include a note indicating which AI tools were used and how they contributed to the work (for example: "This report was written by student X with the assistance of tool X for grammatical correction and structure suggestions").

### 3- Formative Use of AI

- The University encourages students to use AI to deepen their learning (rehearsing explanations, practicing exercises, etc.) in a responsible, critical, and complementary manner.
- Maintain intellectual authorship: Students must maintain standards of originality in their work. AI assistance is permitted to generate drafts or correct style, but students must be the author of all assessable assignments: selecting, editing, and contributing their own knowledge and critical thinking.

### MENTION OF DISTINCTION:

In accordance with the regulations governing the assessment and grading of subjects in force at UCV, the distinction of "Matrícula de Honor" (Honours with Distinction) may be awarded to students who have achieved a grade of 9.0 or higher. The number of "Matrículas de Honor" (Honours with Distinction) may not exceed five percent of the students enrolled in the group for the corresponding academic year, unless the number of enrolled students is fewer than 20, in which case a single "Matrícula de Honor" (Honours with Distinction) may be awarded. Exceptionally, these distinctions may be assigned globally across different groups of the same subject. Nevertheless, the total number of distinctions awarded will be the same as if they were assigned by group, but they may be distributed among all students based on a common criterion, regardless of the group to which they belong. The criteria for awarding "Matrícula de Honor" (Honours with Distinction) will be determined according to the guidelines stipulated by the professor responsible for the course, as detailed in the "Observations" section of the evaluation system in the course guide.

## Learning activities

The following methodologies will be used so that the students can achieve the learning outcomes of the subject:

- M1            Exposition of contents by the teacher, analysis of competencies, explanation and demonstration of abilities, skills and knowledge in the classroom.



- M2 Group work sessions supervised by the teacher. Case study, diagnostic analysis, problems, field study, computer room, visits, data search, libraries, network, Internet, etc. Significant construction of knowledge through student interaction and activity.
- M3 Supervised monographic sessions with shared participation.
- M4 Application of interdisciplinary knowledge.
- M5 Activities developed in spaces and with specialized equipment.
- M6 Personalized attention and in small groups. Period of instruction and/or orientation carried out by a tutor with the objective of reviewing and discussing the materials and topics presented in the classes, seminars, readings, completion of assignments, etc.
- M7 Set of oral and/or written tests used in the initial, formative or summative evaluation of the student.
- M8 Student study: Individual preparation of readings, essays, problem solving, seminars, papers, memoirs, etc. To expose or deliver in the theoretical classes, practical classes and/or small group tutorials. Work done on the university platform ([www.plataforma.ucv.es](http://www.plataforma.ucv.es)).
- M9 Group preparation of readings, essays, problem solving, papers, memoirs, etc. To present or deliver in the theoretical classes, practical classes, seminars and/or small group tutorials. Work done on the university platform ([www.plataforma.ucv.es](http://www.plataforma.ucv.es)).



## IN-CLASS LEARNING ACTIVITIES

	LEARNING OUTCOMES	HOURS	ECTS
Face-to-face class M1, M2	R1, R2, R3, R4, R5, R6, R7, R8, R9, R11, R12, R14, R15, R16, R17, R18, R20, R21	35,00	1,40
Practice Classes M2, M4	R2, R4, R7, R10, R13, R19	4,50	0,18
Seminar M3	R3, R4, R12	2,00	0,08
Exhibition of group works M9	R1, R2, R5, R6, R8, R9, R10, R11, R13, R14, R15, R18, R19	1,00	0,04
Tutorial M6	R1, R2, R3, R4, R5, R6, R7, R8, R9, R10, R11, R12, R14, R15, R16, R17, R18, R19, R20, R21	1,50	0,06
Evaluation M7	R2, R5, R6, R7, R8, R9, R11, R12, R13, R14, R17, R18	1,00	0,04
<b>TOTAL</b>		<b>45,00</b>	<b>1,80</b>

## LEARNING ACTIVITIES OF AUTONOMOUS WORK

	LEARNING OUTCOMES	HOURS	ECTS
Student's self-employment M4, M5, M8	R1, R2, R3, R4, R5, R6, R7, R9, R10, R13, R15, R16, R17, R18, R20, R21	50,00	2,00
Group work M4, M9	R2, R5, R6, R7, R8, R10, R13, R17, R18, R19	17,50	0,70
<b>TOTAL</b>		<b>67,50</b>	<b>2,70</b>



## Description of the contents

Description of the necessary contents to acquire the learning outcomes.

Theoretical contents:

Content block

Contents



Unit I: Health Legislation. Health systems and organizations.

## **Item 1. Spanish Health Legislative Framework.**

- 1.Spanish Constitution.
- 2.General Health Law (Ley 14/1986).
- 3.Normative update of the SNS: period 1991-2000. Ley 15/1997 Nueva forma de gestión del SNS.
4. Normative update of the SNS: period 2001- 2012. Ley 41/2002 Reguladora de Autonomía del paciente y de Derechos y Obligaciones en Materia de Información y Documentación clínica. Ley 16/2003 Cohesión y calidad del SNS. Ley 44/2003 LOPS. Ley 55/2003 Estatuto Marco personal estatutario. R.D. 450/2005 Especialidades de Enfermería. Ley 14/2007, de 3 julio sobre Investigación biomédica. R.D. 16/2012 Medidas urgentes de sostenibilidad del SNS, calidad y seguridad de las prestaciones.

5.SNS/SVS regulatory update: period 2012- 2024 : Royal Decree-Law 7/2018, of 27 July, on universal access to the National Health System. Royal Decree 1302/2018, of October 22, amending Royal Decree 954/2015, of October 23, regulating the Indication, use and authorization of dispensing of medicines and medical devices for human use by nurses. Resolution of October 27, 2022, of the Regional Minister of Universal Health and Public Health, by which accreditation is agreed for the indication, use and authorization of dispensing of medicines and medical devices for human use, in the field of general care and in the field of specialized care, of nurses with a minimum professional experience of one year in centers, services and health institutions of direct management dependent on the competent Regional Ministry of Health and attached to the same, and on their own account, in private centers or in centers of public ownership not dependent on the Regional Ministry.

## **Item 2. Health Systems and Organizations.**

- 1.Health Systems: definition, objectives, components.
- 2.Health systems: types of health systems.
- 3.National Health Service: principles and characteristics.
- 4.National Health Services (SNS): decentralized management.
- 5.National Health System: organization.
- 6.National Health System: population and equipment.



### Item 3. Valencian Health Service.

1.. Law 10/2014 of the Generalitat , of Health of the Valencian Community.

2. Law 8/2018, of April 20 , of the Generalitat, of modification of the Law 10/2014 of Health of the Valencian Community.

3. Decree 185/2020, of November 16, of the Consell, of approval of the organic and functional regulations of the Conselleria de Sanitat Universal i Salut Pública.

4. Law 10/2014 of the Generalitat, on Health of the Valencian Community.

5. Law 8/2018, of April 20, of the Generalitat, of modification of Law 10/2014 of Health of the Valencian Community.

6. Decree 185/2020, of November 16, of the Consell, of approval of the organic and functional regulations of the Conselleria de Sanitat Universal i Salut Pública.

7. Decree Law 2/2024, of February 21, of the Consell, on extraordinary measures aimed at guaranteeing comprehensive health care under conditions of equity in the Valencian Health System.

These regulations develop the legal framework of SVS, its health competences, general principles, financing and functions, as well as the organization of care and the management structure of nursing services.



Unit II: Administrative process.

#### **Item 4. Administrative process: generalities and fundamental concepts.**

1. Administrative process.
2. Planning: definition, purposes.
3. Analysis of health needs: concept of disease, concept of health problem (WONCA), concept of human need.
4. Health needs study: stages.
5. Objectives: definition, concept, classification, quantification.
6. Activities and resources (financial, material, human).  
Management planning: Planning and level of organization of the health system: normative; strategic; tactical; operational. Strategic plans: strategy, mission, vision, values.  
Organization: definition and goals.
9. Management: management skills, motivation and leadership.

#### **Item 5. Indicators and protocols.**

1. Health system indicators: characteristics and categories.
2. Health and quality of life indicators.
3. Indicators of utilization of health services and resources.  
Protocol: definitions and characteristics.
5. Construction of a protocol: defining lines, phases, script.  
Protocol quality.  
Protocol and care systems.
8. Standards, indicators and quality criteria.

#### **Item 6. Health economics.**

1. Health economics: basic concepts.
2. Methods for the economic evaluation of health activity.  
Cost Minimization Analysis, Cost-Effectiveness, Cost-Utility, Cost-Benefit.



Unit III. Clinical Management of nursing care.

**Item 7: Process and clinical management:**

1. Process management.
2. Clinical management: introduction, concepts, areas of clinical management, tools for clinical management (clinical guidelines, clinical pathways).

**Item 8. Information in the health organization.**

1. Integrated health information systems: main functions, information needs, types of information existing in health care organizations, measurement of the health care product.
2. Data sources; records: clinical history; nursing care dossier; report; minimum basic data set (MBDS).
3. Patient classification systems (PCS).
4. Workloads.

**Item 9. Nursing care models.**

1. Patient assignment model (MAP).
2. Functional or task model (FM).
3. Team-based Nursing Model (MEE).
4. Primary Nursing Model or referral (MEP).
5. Nurse liaison or case manager.
6. Advanced Practice Nurse (EPA): ECE-EDA.

**Item 10. Ethical management and the values of care.**

1. Concept of ethics applied to management.
2. Management by values.
3. Model of participatory by objectives.

Unit IV: Quality in health care nursing care.

**Item 11. Healthcare Quality Assurance.**

1. Definitions and importance.
2. Quality applied to health care: areas and components.
3. Quality assessment: Donabedian model (structure, process, and results).
4. Standards, indicators, and quality criteria.

**Item 12. Management of the quality of care. Patient safety.**

1. Definition.
2. Basic tools for quality improvement: Cause-effect diagram (Ishikawa).
3. Patient safety.
4. Control and quality assurance: Quality standards: standardization.
5. Quality management systems applied in Health Care Systems: Certification. Accreditation. Evaluation. Corporate Social Responsibility (CSR).



Workshop: SWOT.

**Workshops-Practical activities.** SWOT.Practical workshop: mission, vision, values, objectives, indicators.

Temporary organization of learning:

Block of content	Number of sessions	Hours
Unit I: Health Legislation. Health systems and organizations.	5,00	10,00
Unit II: Administrative process.	6,00	12,00
Unit III. Clinical Management of nursing care.	5,00	10,00
Unit IV: Quality in health care nursing care.	4,50	9,00
Workshop: SWOT.	2,00	4,00



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