



## Information about the subject

**Degree:** Bachelor of Arts Degree in Law

**Faculty:** Faculty of Legal, Economic and Social Sciences

**Code:** 310405 **Name:** Seminars and Skills

**Credits:** 6,00 **ECTS Year:** 4 **Semester:** 2

**Module:** Skills for the Development of the Profession

**Subject Matter:** Applied Law **Type:** Compulsory

**Department:** Private Law

**Type of learning:** Classroom-based learning

**Languages in which it is taught:** Spanish

### Lecturer/-s:

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## Module organization

### Skills for the Development of the Profession

Subject Matter	ECTS	Subject	ECTS	Year/semester
Communication	6,00	Information and Communication Technologies	6,00	1/1
Applied Law	18,00	-Bachelor's Thesis	12,00	4/2
		Seminars and Skills	6,00	4/2

## Recommended knowledge

Not required

## Prerequisites

The End of Degree Project will be oriented to the evaluation of competencies associated with the degree. The public defense of the degree cannot be done until the student has exceeded 75% of the total credits of the degree (180 ECTS).



## Learning outcomes

At the end of the course, the student must be able to prove that he/she has acquired the following learning outcomes:

- R1 The student can have contact with the practice of law.
- R2 The student should become familiar with the legal problems that arise on a daily basis in companies, law firms, organizations and associations, and public, administrative and judicial institutions that make up the legal framework in which they will have to carry out their own professional activity.
- R3 The student will be able to develop personal performance through the skills required to achieve a truly comprehensive training.
- R4 To foster in the student their critical and reflective capacity, to promote decision making and to put into practice their capacity of analysis and synthesis of legal phenomena.
- R5 The student will obtain work experience in the activity of the lawyer.
- R6 To be able to integrate and apply with professional criteria, creativity, initiative and methodology, the knowledge and techniques acquired during the degree. To consolidate and increase the knowledge and skills received throughout the degree in the criteria to be applied during their professional life.



## Competencies

Depending on the learning outcomes, the competencies to which the subject contributes are (please score from 1 to 4, being 4 the highest score):

GENERAL		Weighting			
		1	2	3	4
CG1	Knowledge of the Science being studied, in this case of the science of Law, fundamentally of the most practical branches, with their international and economic implications and their specialized language.	X			
CG2	Analysis and synthesis capacity				X
CG3	Capacity for organization and planning	X			
CG4	Problem-solving capacity.	X			
CG5	Computer skills related to the field of knowledge.	X			
CG6	To be able to effectively obtain information from books and specialized journals, and from other sources.	X			
CG7	Critical reasoning when analysing information.				X
CG8	Ethical commitment to information management.	X			
CG9	Oral and written communication skills in their native language in relation to the Science of Law.		X		
CG11	Professional relationships: be able to establish and maintain relationships with other relevant professionals and institutions.		X		
CG12	To be able to develop audiovisual presentations.	X			
CG13	Information management capacity.	X			
CG14	Ability to work as a team and collaborate effectively with others.			X	
CG15	Ability to work in interdisciplinary teams.				X



CG16 Ability to develop and maintain one's own competencies, skills and knowledge according to the standards of the profession.

X

SPECIFIC	Weighting			
	1	2	3	4
CE1 To become aware of the Law as an orderly system of legal norms regulating social relations.			X	
CE2 Understanding of the different ways of creation of Law in its historical evolution and in its current reality, assimilating the existence of subordinate and supranational legal systems and the forms in which they are articulated.				X
CE3 Ability to use constitutional principles and values as a working tool in the interpretation of the legal system.			X	
CE4 Ability to understand and know how local, regional, state, community, and international institutions work, in their genesis and as a whole, and to identify the competent institution or administration in each case as well as the sectoral law applicable in each case.		X		
CE5 Ability to identify the rights and obligations of the natural persons in all the areas of Law and give legal form to their acts of will.			X	
CE6 Ability to identify and know the rights of the workers and their means of defence.			X	
CE8 Ability to know the law applicable to intra-community transactions and to international transactions outside the community and the means of enforcing it.			X	
CE9 Ability to enforce legal norms with the economic environment.				X
CE10 Ability to negotiate accounting instruments,			X	
CE12 Ability to know the forms of taxation in our legal system.			X	
CE13 Ability to identify conduct that involves a breach of the legal system and its consequences.			X	
CE16 Acquisition of a critical conscience in the analysis of the legal system and acquisition of values and ethical principles.			X	
CE17 Understanding and knowledge of the anthropological foundations of culture, language and our social environment.			X	



CE18	To learn how to use the existing legal bibliographic information.									X
CE19	Ability to handle the different legal sources (legal, jurisprudential and doctrinal).									X
CE20	Mastery of computer techniques in obtaining legal information and communication of legal data (Internet, databases of legislation, jurisprudence, bibliography).									X
CE21	Ability to read and interpret legal texts.									X
CE22	Ability to make legal arguments.									X
CE23	Ability to write legal texts. Basic knowledge of legal argumentation.									X
CE24	Development of legal oratory. Ability to express oneself appropriately in front of an audience.									X
CE26	Assumption of the necessary interdisciplinary vision of legal problems.									X



## Assessment system for the acquisition of competencies and grading system

Assessed learning outcomes	Granted percentage	Assessment method
R1, R2	10,00%	Attendance, active participation and favourable attitude in the subject/ course/ module
R3, R4, R5	15,00%	Attendance and active participation in seminars, tutored interviews and practical activities
R2, R4, R6	45,00%	Submission of the final supervised individual work
R3	20,00%	Submission of the final group work
R3	10,00%	Oral presentation of the Final Degree's Project.

### Observations

The final group work will be the practical case of the judge and will be 20% of the grade. The rest of the activities will be worth 15%, corresponding to "attendance and active participation in seminars, tutored interviews and practical activities" The activities delivered after the deadline may obtain a maximum score of 5. For the second call, what is not delivered in the first call may be delivered, but only a 5 may be obtained.

### One-time Evaluation:

According to Article 9 of the General Regulations on Evaluation and Grading of Official and Own Degrees of the UCV, the continuous evaluation system is the preferred method of evaluation at UCV. However, Article 10 allows for an extraordinary evaluation, known as the single evaluation, for those students who, in a justified and accredited manner, demonstrate their inability to attend in-person sessions (or synchronous communication activities for virtual and/or hybrid teaching modalities).

This single evaluation must be requested within the first month of each semester through the Vice-Dean's Offices or Master's Program Directions, with the final decision on the admission of the student's request resting with the Faculty Dean's Office.

The evidence to be presented and/or the tests to be carried out in the single evaluation by the student will consist of practical tests, including one or several adapted practical tests, either oral (simulation, video, etc.) or written, conducted inside or outside the classroom, which allow the same learning outcomes to be accredited as the regular evaluation activities. The percentages assigned to the different evaluation instruments will be as follows: 50% practical tests and 50% theoretical tests.



4<sup>a</sup>) According to Article 9 of the General Regulations for the Assessment and Grading of Official Studies and UCV-Specific Degrees, the single assessment is linked to the inability of students enrolled in a face-to-face degree program to attend. It is, therefore, an extraordinary and exceptional assessment system available to students who, with justified and accredited documentation, are unable to submit to the continuous assessment system. They may request this from the professor responsible for the subject, who will expressly decide whether to accept the student's request for a single assessment and will inform them of the acceptance/denial. Regarding this subject I, the minimum attendance requirement is 70%. This is the limit to be considered for any potential request for a single assessment:

- If granted, the 15% required for attendance, active participation, and a favorable attitude in the subject will be increased by the percentage of the final theoretical (by 7.5%) and practical (by 7.5%) exams taken during the official exam period.
- In the second sitting, the same assessment criteria will apply as for students who do not have a single assessment (since attendance, active participation, and a favorable attitude in the subject are not taken into account).

5<sup>a</sup>) Use of AI in the course:

- Students may use AI for any course-related questions and may even provide it with statements, exercises, or assessment tests to obtain automated answers, as long as these are verified and validated by the students themselves. For this purpose, faculty may perform the appropriate checks.
- Students may not use AI:
  - To record or transcribe, in whole or in part, any classroom activity, in order to obtain summaries or notes created by AI.
  - To enter notes or any other material created by the faculty who provided it into AI tools such as ChatGPT or other non-institutional tools whose information is not stored in controlled environments.
- Citation and attribution criteria:
  - Any use of AI tools must be explicitly stated in the submitted document (e.g., in a footnote or appendix).
  - The name of the tool, the purpose of use (e.g., grammar check, organization of ideas, writing sample), and the part of the work where it was used must be indicated.





## CLASS ATTENDANCE IN FACE-TO-FACE DEGREES

In accordance with the development guidelines of the General Regulations for the Evaluation and Qualification of Official Teachings and Own Degrees of the UCV, in face-to-face degrees, class attendance with a minimum of 80% of the sessions of each subject will be required as a requirement to be evaluated. This means that, if a student does not attend the sessions of each subject, in a percentage greater than 20%, he/she will not be able to be evaluated, neither in the first nor in the second call, unless the person responsible for the subject, with the approval of the person responsible for degree, in view of duly justified exceptional circumstances, exempt from the minimum attendance percentage. The same criterion will be applicable for hybrid or virtual degrees in which teachers must maintain the same percentage in the requirement of "presence" in the different training activities, if any, even if these are carried out in virtual environments.

### MENTION OF DISTINCTION:

The mention of "Honors" may be awarded to students who have obtained a grade equal to or greater than 9.0. Their number may not exceed five percent of the students enrolled in a group in the corresponding academic year, unless the number of students enrolled is lower.

## Learning activities

The following methodologies will be used so that the students can achieve the learning outcomes of the subject:

- M1 Group work sessions supervised by the teacher. Study of legal cases, both true and fictitious. Significant construction of knowledge through student interaction and activity. Critical analysis of values and social commitment.
- M2 Supervised monographic sessions with the student's participation.
- M9 Supervised monographic sessions with shared participation.
- M10 Application of interdisciplinary knowledge.
- M11 Personalised attention and in small groups. Period of instruction and/or orientation carried out by a tutor with the aim of reviewing and discussing the materials and topics presented in the classes, seminars, readings, completion of assignments, etc.
- M12 Set of written and/or oral tests used in the initial, formative or summative evaluation of the student.



- M13 Group preparation of readings, essays, resolution of problems, seminars, papers, dossiers, etc., to be presented or delivered in theory classes, practical classes, and/or small group tutorials.
- M14 Student's study: individual preparation of readings, essays, problem-solving, seminars, works, reports, etc. to present or deliver in the theoretical classes, practical classes and/or small group tutorials.

## IN-CLASS LEARNING ACTIVITIES

	LEARNING OUTCOMES	HOURS	ECTS
Practical cases. M1	R1	22,00	0,88
Seminar. M2	R2	28,00	1,12
Tutorial. M11	R4	22,00	0,88
Presentation of individual work. M10	R2	8,00	0,32
<b>TOTAL</b>		<b>80,00</b>	<b>3,20</b>

## LEARNING ACTIVITIES OF AUTONOMOUS WORK

	LEARNING OUTCOMES	HOURS	ECTS
Individual work. M14	R3	70,00	2,80
<b>TOTAL</b>		<b>70,00</b>	<b>2,80</b>



## Description of the contents

Description of the necessary contents to acquire the learning outcomes.

Theoretical contents:

Content block	Contents
Seminars	Seminar on public speaking Seminar on leadership and team work Seminar on emotional management
Practical activities	Drafting of judicial documents Mock trial Potential attendance to real trials

Temporary organization of learning:

Block of content	Number of sessions	Hours
Seminars	14,00	28,00
Practical activities	26,00	52,00

## References

- HARRIS, J. "El arte de la persuasión", Ediciones Obelisco, Barcelona, 2021  
POLITO, R., "Cómo hablar bien en público", Editorial Edaf. Última edición.  
URY, W, FISHER, R., "Obtenga el sí. El arte de negociar sin ceder", 2011  
DURÁN, A. "Marca personal". Última edición.  
JIMÉNEZ ALONSO, J. "Cómo superar con éxito cualquier entrevista de trabajo", Orientación para el empleo. Última Edición  
GOLEMAN, D., Liderazgo, el poder de la inteligencia emocional, Última edición disponible  
KAHNEMAN, D., Pensar rápido, pensar despacio, Última edición disponible